Virginia Wireless E-911 Services Board
Project Management Monthly Activity Report

Vendor:	L Robert Kimball & Associates, Inc.
Region/Locality:	Central Virginia
Period:	February 2004 (2/1-2/28)

Activity Report				
Task	**Locality**	**Hours this period**	**Total Hours**	**Comments**
Active Tasks				
INSTALLATION OVERSIGHT		0		
ACCEPTANCE TESTING		0		
SYSTEM IMPLEMENTATION: ASSISTANCE, MONITORING, & COORDINATION		0		
MAP, CAD, & GEOFILE ASSESSMENT & ASSISTANCE		0		
PROJECT REPORTING & STATUS REVIEW		7		
Review Central Regional issues at staff meeting	Central VA Region	1		
Prepare monthly reports	Central VA Region	5		
Review and correct billing	Central VA Region	1		
Status reporting				
Respond to WSB Status Q&A concerns.				Non-Billable admin hours
PSAP STRATEGIC PLANNING		5		
Conference call & individual calls to review Phase-2 deployment options	Powhatan			
Schedule meeting with vendors, County Admin, GIS & PSAP to seek resolution to Phase-2 mapping issues.	Powhatan			
CPE ASSESSMENT & ASSISTANCE		0		

Task	Locality	Hours this period	Total Hours	Comments
COST RECOVERY & TRUE-UP ASSISTANCE		0		
WSP/LEC CONTACT, COORDINATION, & ASSESSMENT		53.75		
CoordinateTriton PCS Phase-2 testing	Chesterfield Henrico Richmond			
Coordinate Sprint PCS Phase-2 testing	Richmond			
Evaluate Triton PCS prior Phase-2 test results	Richmond			
Evaluate Sprint PCS prior Phase-2 test results	Richmond			
Assist with corrections to Sprint PCS routing sheet errors	Richmond			
Sprint PCS Phase-2 test preparations.				
Assist with Sprint PCS Phase-2 system level testing. Evaluate test results with PSAP.	Richmond			
Advise PSAP re Sprint PCS drive testing procedure for remaing sites.	Richmond			
Review Sprint PCS TVW update & corrections for PSAP prior to Phase-2 testing	Richmond			
Report Tritont PCS routing sheet errors to PSAP. Assist with corrections.	Richmond			
Assist PSAP with review of call overflow options re Sprint PCS/Chesterfield	Richmond			
Review Sprint PCS addressing conventions w PSAP CAD Manager & GIS Director	Richmond			
Assist PSAP re problems opening Sprint PCS coverage maps	Richmond			
Advise PSAP of Sprint PCS test schedule changes	Richmond			
Assist PSAP with Triton PCS test coordination	Henrico			
T-Mobile LOR status follow-up. Confirm mailing	Henrico			
Assist PSAP with Sprint PCS Phase-2 test coordination.	Henrico			
Advise PSAP of Triton PCS test schedule changes	Henrico			
Report Sprint PCS routing sheet errors to PSAP. Assist with corrections.	Henrico			
CUTOVER PLANNING ASSISTANCE		0		
TRAINING ASSISTANCE		0		
TOTAL		**65.75**		

Task	Locality	Hours this period	Total Hours	Comments
Completed Tasks				
Issues of Importance				
Issue	**Actions Proposed to Resolve Issue**			**Comments**
Powhatan's lack of funding to resolve problems with street addressing is delaying mapping system procurement.	New Planning Director is researching funding options for the County Meeting with all parties scheduled			
Some carriers have not fully coordinated Phase-II testing with PSAPs.	PSAP will not accept Phase-II deployment as final without test result confirmation.			Chesterfield reports Sprint PCS retesting satisfies PSAP compliancy requirements for Phase-2 deployment.
				Henrico reports Ntelos retesting satisfies PSAP compliancy requirements for Phase-2 deployment.
				Henrico reports Sprint PCS retesting satisfies PSAP compliancy requirements for Phase-2 deployment.
T-Mobile requests update to Phase-2 Letter of Request (LOR) issued previously to VoiceStream.	All PSAPs to send new Ph-2 LOR. (except Hanover which recently submitted Ph-2 LOR)			PSAP Ph-2 Survey forms received by Hanover and Henrico